


FILED : 047
RETURN TO
RECORDS SERVICES DIVISION

31 March 1954

STAT

MEMORANDUM FOR:



1. On Thursday April 1 at 4 PM it is proposed to get all employees of the Management Improvement Staff, except those necessary on standby basis for telephone answering and Records Center work, together for mutual introductions, in Room 117 Bldg.  formerly occupied by the Building Maintenance Division.

STAT

2. This appears necessary as a step in getting MIS personnel mutually acquainted.

3. If this proposal, as well as the time, and meeting place meets with your approval, will you please circulate the word to your people? If you have any alternate suggestions or modifications, would you please contact me immediately?



STAT

Cancelled
4/1/54

Meeting held
4/5/54 in 1402 I
4 P.M.